

Tel: 0161 643 2643 Email: admin@stannesacademy.org.uk Web: www.stannesacademy.org.uk Headteacher: Mr Chris Heyes

Dear Parents/Carers

3 February 2023

We are deeply committed to ensuring that your child, and yourselves as parents, are as well informed as possible about the GCSE option subjects as your child prepares to step up into Key Stage 4. To this end, I have pleasure in confirming the arrangements to support your son/daughter in making appropriate course choices.

Year 9 Parents and Options Evening – Thursday 16th February 3.30pm – 6.00pm

Our Year 9 Parents' and Options Evening will provide you with the opportunity to meet with all of your child's subject teachers to discuss the progress they are currently making.

We will also be delivering a series of option information presentations which aim to support you and your child with more information about specific option subjects. Our presentations will run alongside our Parents' Evening event and will take place in the sports hall. Mrs Summerscales, Deputy Headteacher, and Mr Ward, Assistant Headteacher, will be holding 5 presentations across the evening (timings are outlined below) to ensure that all students are able to make fully informed decisions about the GCSE options available to them in Year 10. All students and parents are welcome to join any of the presentations and will have opportunity to ask any questions they may have about the options process. All presentations are the same and will cover the same key content.

Option Presentation Timings:

- 3.45pm 4.00pm
- 4.15pm 4.30pm
- 4.45pm 5.00pm
- 5.15pm 5.30pm
- 5.45pm 6.00pm

For more information and documentation about this key event, please visit the school website home page where you will be able to locate:

- Subject information videos, which have been recorded by our Curriculum Leaders
- Options Booklet for 2023-2025
- 'Help your child make the best GCSE choices' leaflet from the Department for Education
- A link to enable students to complete their Options Form to be completed by students via Microsoft Forms by Friday 3rd March 2023

Should you have any further questions following our Options presentations, then please email the Academy on <u>Options@stannesacademy.org.uk</u> including your name, your child's name and the best number for us to contact you on. We will endeavour to contact you within 48 hours during term time regarding your query.

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We will be using our online booking system for parents and carers to make their Parents' Evening appointments with their child's teachers through Edulink.

Access to our appointment bookings:

• Visit our school website <u>www.stannesacademy.org.uk</u> and click 'Year 9 Parents' & Options Evening' and then click the 'Year 9 Parents' & Options Evening' link where you will be required to enter your personal details on the webpage as a point of log in.

Or

• Log in to your Edulink account straight from your device/app and enter your details.

Car parking is available in the internal and external car parks. When you arrive at the Academy, please sign in via the main Heart Space doors where you will be directed by our student ambassadors. Teachers will be located across the ground floor of the academy within subject areas.

Appointment booking will open from 8am on Friday 3rd February and will close on Thursday 16th February at 2pm. Should you wish to make any changes after this time, please contact Mr Cowling, Year 9 Pastoral Leader, using the email address below. If you require any further assistance, please contact the Academy's main reception, who will be happy to assist you.

Yours sincerely

Mrs R Summerscales Deputy Headteacher

Mr M Ward Assistant Headteacher

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Mr R Cowling Pastoral Year Leader <u>RCowling@stannesacademy.org.uk</u>

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