

## COVID-19 Addendum to the 2019/20 Behaviour Policy

### Context

This addendum to the [Behaviour Policy](#) applies during the period of partial school closure due to COVID-19 and subsequent phased re-opening and applies to the end of the Summer Term initially.

The principles of the [Behaviour Policy](#), as the parent document, continue to apply.

### Stay Alert

This addendum and the updated [Good Conduct Guide](#) and [Home-Academy Agreement](#) reflects the Governments latest '[Stay Alert](#)' guidance:

**We can all help control the virus if we all stay alert. This means you must:**

- stay at home as much as possible
- work from home if you can
- limit contact with other people
- keep your distance if you go out (2 metres apart where possible)
- wash your hands regularly

**Do not leave home if you or anyone in your household has symptoms.**

### COVID-19 related incidents

This addendum covers potential COVID-19 related incidents and makes provision for the Academy to be able to sanction, up to and including exclusion, any student who fails to meet our expectations due to a COVID-19 related incident. *Including, but not limited to:*

- students who fail to comply with new ways of working, and new operational procedures that have been implemented to keep the school community safe, for example: altered routine for arrival and departure; small groupings (bubbles) of students; designated work areas; zone areas and movement routes; restricted numbers in areas; new procedures for social times, enhanced hygiene etc.
- students who go 'out of bounds' by failing to remain in their own designated work area
- students who wilfully refuse to respect and adhere to social distancing arrangements at any time
- students who fail to cooperate with enhanced hygiene expectations e.g. regular hand washing
- students who deliberately cough, or pretend to cough, at or near anyone else, putting them at risk
- students who deliberately spit directly or indirectly, either at anyone else or on the ground, putting others at risk
- students who engage in any other behaviour that is likely to cause harm due to COVID-19

## The Good Conduct Guide addendum

Our normal standards of good behaviour and positive conduct are expected. In addition to following the principles of [The Good Conduct Guide](#), all students must meet the following expectations:

### Respect

- ✓ respect others at all times: follow the Golden Rule and treat other people the way you would want to be treated yourself
- ✓ embrace the Academy's vision, "*the best for everyone, the best from everyone*", by engaging positively with our new ways of working, when in school and when remote learning from home
- ✓ demonstrate our values of hard work, respect, aspiration and integrity every day, by working with a positive attitude to learning when in school and when remote learning from home

### To and From the Academy

- ✓ follow the government guidance on how to travel safely and minimise the use of public transport for travel to and from school, if at all possible, by walking, cycling or getting dropped off and picked up by car, by a member of your household

### In Class and around the Academy

- ✓ minimise contact and mixing with others by working only within the small group of students in your own grouping (school bubble) and working only in your designated area
- ✓ avoid sharing stationery (pens, pencils, rulers, paper, books etc) and other equipment where possible, including food and drinking bottles

### Out and About

- ✓ follow the altered routines for arrival and departure at the start and end of the day
- ✓ observe social distancing measures at all times by keeping 2 metres apart from others
- ✓ move around the school as per specific instructions e.g.
  - ✓ zone areas – respect the new zones and movement routes in order to minimise contact with others
  - ✓ out of bounds areas – you should not enter any area other than your own designated work area
  - ✓ queuing – follow social distancing expectations by staying 2 metres apart when queuing to enter or exit an area, to use the printer, to use the toilet, in the break or lunch queue etc

### Break and Lunchtime (when appropriate)

- ✓ minimise contact and mixing with others by socialising only with students from your own group
- ✓ respect social distancing measures at break and lunch time and do not congregate anywhere in groups of more than 2 others

### Hygiene

- ✓ follow instructions on hygiene and demonstrate good hygiene practices, such as:
  - ✓ good respiratory hygiene (follow the 'catch it, bin it, kill it' approach for coughing and sneezing - use a tissue or elbow to cough or sneeze into and use bins for tissue waste, then wash or sanitise your hands)
  - ✓ frequent hand cleaning and sanitising (cleaning hands more often than usual, and as directed, on arrival; before and after sessions; before and after eating; and after sneezing or coughing)
  - ✓ avoid touching your mouth, eyes and nose
  - ✓ do not cough or spit directly at or towards any other person, deliberately or otherwise
  - ✓ avoid touching surfaces unnecessarily unless you need to e.g. door handles, windows, railings

### Health

- ✓ do not attend school if you have any of the main symptoms of the coronavirus or if you are self-isolating due to symptoms in your household: symptoms include a high temperature or a new, continuous cough or a loss of, or change to, your sense of smell or taste. Normal absence procedures apply
- ✓ tell a member of staff immediately if you develop any of the main symptoms of the coronavirus during the school day

## Personal protective equipment for students (PPE)

Students are free to wear a face covering (mask) if they choose to do so. This should be appropriate for a school setting and should cover the mouth and nose area and not be a full head covering e.g. no balaclavas or similar. If the Academy deems a face covering to be unsuitable we will ask for it to be removed and offer a suitable disposable covering for the remainder of the session.

## Uniform for students

Students do not have to wear normal school uniform during the initial period of phased re-opening and this will be reviewed in the future. Students should ensure they dress appropriately for a school setting. Students can wear their PE kit or PE t-shirt, or their pale blue Summer uniform t-shirt if they want to.

## Remote Learning

The following points make clear the expectations for students in relation to remote learning from home during online live lessons:

- ✓ the principles of [The Good Conduct Guide](#) and [Behaviour Policy](#) continue to apply
- ✓ a 'classroom standard' of behaviour is expected from all participants at all times during live lessons
- ✓ all participants are expected to work with a positive attitude to learning at all times
- ✓ during a live lesson students should:
  - should be safe, responsible and courteous at all times
  - work in a shared space in your house, rather than in your bedroom
  - dress appropriately (Tip: no pyjamas and don't wear anything you wouldn't wear to school during a non-uniform day)
  - mute your microphone to reduce distractions and potential disruption to teaching and learning
  - communicate using polite, professional language, just like you would in class
  - not distract other participants through private chat or messaging or any contact online
  - not disrupt the lesson and the learning of others in any way
  - not take screenshots or record lessons
  - turn your camera off you prefer

Negative conduct and behaviour during live lessons will be recorded on Class Charts and parents/carers will be contacted.

Breaches of our expectations may result in a temporary exclusion (ban) from live lessons as a consequence. Persistent breaches may result in a permanent exclusion (ban) on access from live lessons.

# Home – Academy Agreement

The Home-Academy agreement sets out the strong partnership expected between school and home. Our main [Home-Academy Agreement](#) will continue to apply, however we have updated the student section to reflect our current ways of working. This update makes clear the protective measures that we expect all students to follow to ensure that the risk of transmission is reduced. Please will all students and parents/carers sign and return the agreement below:

## The Student will:

- ✓ embrace the Academy's **vision**, *"the best for everyone, the best from everyone"*, by engaging positively with our new ways of working, when in school and when remote learning from home
- ✓ demonstrate our **values** of hard work, respect, aspiration and integrity every day, by working with a positive attitude to learning
- ✓ follow new procedures to promote safe working practices, including:
  - observe **social distancing measures** at all times in school by keeping 2m away from each other and observe floor markings as required, for example, in Reception, toilet areas and when using printers
  - demonstrate **good hygiene practices**:  
  
such as **good respiratory hygiene** (follow the 'catch it, bin it, kill it' approach for those coughing and sneezing - use a tissue or elbow to cough or sneeze and use bins for tissue waste)  
and **frequent hand cleaning** (cleaning hands more often than usual, and as directed, on arrival; before and after sessions; before and after eating; and after sneezing or coughing)  
and avoiding touching their mouth, eyes and nose
  - respect the small school **zone areas** and **movement routes** on corridors to minimise contact with others
  - **avoid sharing** stationery and other equipment where possible
  - **minimise contact and mixing** with others by working only within the small group of students in their own grouping (bubble) and working only in their designated area
- ✓ follow the government guidance on how to **travel safely** and minimise the use of public transport for travel to and from school, if at all possible, by walking, cycling or getting dropped off by car by a member of your household
- ✓ **not attend** school if they have COVID-19 symptoms or are self-isolating due to symptoms in their household. Normal absence procedures apply.

Signed and dated by the **Student**: \_\_\_\_\_

Signed and dated by a **Parent or Carer**: \_\_\_\_\_

Linked guidance:

DFE: [Actions for education and childcare settings to prepare for wider opening from 1 June 2020](#)

DFE: [Coronavirus \(COVID-19\): implementing protective measures in education and childcare settings](#)

HM Government: [Guidance on hand cleaning](#)

GOV.UK: [Safer travel guidance for passengers](#)